

# **RBMS WORK PLAN**

**2015**

## RBMS Work Plan 2015

The RBMS work plan for 2015 is based on the gaps identified in the implementation and some of the new needs emerging from the review, for proper implementation of the RBMS.

Description	2015											
	1	2	3	4	5	6	7	8	9	10	11	12

### A. Ensure buy in/ownership of the RBMS

Organize quarterly meetings with RBMS Focal Points to discuss the implementation of RBMS plan

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### B. Planning

Develop Strategic Framework 2016-2020, aligned with the Work Programmes for improved implementation

Conduct baseline study to benchmark the indicators for Strategic Framework 2016-2020

Develop Biennial Work Plan 2016-2017

Develop Cost Plan for 2016


### C. Strengthen Functions and Work Processes

Review and update SLG Implementation Plan for Evaluations and Functional Review, based on OIOS Audit 2011-2013

Update UNISDR's Accountability Framework, according to UN guidelines

Develop webpage for transparency, including financial and progress updates


### D. Develop the RBMS

Map income (projects), cost plan and allotment processes and update in e-Tool

Update guidelines for Strategic Planning, biennial work planning, cost planning, allotments request and expenditure tracking

Update e-Tool User Manual and the guidelines for re-designed version of the e-Tool

Develop Annual Report 2014 based on the Programmes and Results.

Monthly Executive Snapshot to be done through e-Tool, starting January 2015

Develop Mid-term report against the results indicators in Jul 2015

Develop and update RBMS webpage in UNISDR website

Initiate expenditure tracking for financial updates through e-Tool in January 2015


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**E. Capacity building for implementation of RBMS**

Conduct training sessions on new modules in e-Tool in December 2014 and January 2015												
Adopt and conduct training programme on RBMS, for relevant UNISDR staff												
Identify resource group for TOT trainings on RBMS												

**F. Develop procedures for alignment of performance measures with accountability and decision making authority**

Prepare updated Guidance for e-PAS to align individual staff member results with BWP												
Consult donors on RBMS implementation and Review												
Conduct evaluation of RBMS Implementation Plan in 2015												
Conduct evaluation of UNISDR Framework 2012-2015, in 2015												