
International Early Warning Programme

Advisory Group Meeting

First session

Bonn, 26 – 27 March 2007

Item 2 Adoption of the Agenda

Provisional Agenda

Opening meeting: Monday, 26 March 2007, 10:00 a.m.

United Nations Campus Bonn, Conference Room 27.12

1. Opening of the session.
2. Adoption of the agenda.
3. Coordination of plans and programmes and exchange of views on current PPEW activities:
 - (a) Annual Report of the PPEW 2006.
 - (b) Report on the Outcome of the multi-donor initiative “Evaluation and Strengthening of early Warning Systems in countries affected by the 26 December 2004 Tsunami”;
 - (c) Report of the EWC III Review for Technical Appraisal of Project Proposals;
4. Coordination of plans and programmes and exchange of views on current activities in the International Early Warning Programme:
 - (a) Report of the Preparatory Meeting of the Interim IEWP Advisory Group;
 - (b) IEWP Strategic Plan 2007-2009.
 - (c) Draft PPEW work programme 2007
5. Means of strengthening further coordination and cooperation in early warning among entities in the Advisory Group.
6. Coordination of IEWP issues and submissions for the first session of the ISDR Global Platform for Disaster Reduction.
 - (a) Status of the report of the UN Secretary-General to the sixty-second session of the GA on the subject of a global early warning system.
7. Matters related to public outreach, communications strategy and Information exchange to promote early warning:
 - (a) Report on streamlining work related to PPEW communications and public outreach;
8. Dates and venues of the second, third and fourth sessions of the IEWP Advisory Group.
9. Other business.

10. Recommendations and report of the Advisory Group.
11. Closing of the session.

List of Documents to be posted on the PPEW web page for the session.

IEWP(I)/Inf.1 Indicative Schedule of Work
 IEWP(I)/Inf.2 Information Note
 IEWP(I)/Inf.3 List of Participants

IEWP(I)/1 Rev.1 Provisional agenda and annotations
 IEWP(I)/2 Annual Report of the PPEW 2006
 IEWP(I)/3 Report on the Outcome of the multi-donor initiative “Evaluation and Strengthening of early Warning Systems in countries affected by the 26 December 2004 Tsunami”
 IEWP(I)/4 Draft PPEW work programme 2007
 IEWP(I)/5 Report of the EWC III Review for Technical Appraisal of Project Proposals
 IEWP(I)/6 Report of the Preparatory Meeting of the Interim Advisory Group of the IEWP December 2006
 IEWP(I)/7 IEWP Strategic Plan 2007-2009
 IEWP(I)/8 Status of the report of the UN Secretary-General to the sixty-second session of the GA on the subject of a global early warning system.
 IEWP(I)/9 Report on streamlining work related to PPEW communications and public outreach

Annotations

1. **Opening of the session.**
2. **Adoption of the agenda.**
 [Document IEWP(I)/1 Rev.1]
3. **Coordination of plans and programmes and exchange of views on current PPEW activities:**
 [Documents IEWP(I)/2, IEWP(I)/3, and IEWP(I)/5]
- (a) **Annual report of the PPEW 2006 with review of work completed during the period 2004-2005;**

The AG will receive the PPEW annual report for 2006 which contains highlights of activities carried out under the work programme for 2006.

- (b) **Report on the Outcome of the multi-donor initiative “Evaluation and Strengthening of Early Warning Systems in countries affected by the 26 December 2004 Tsunami”;**

The secretariat will provide Members with the outcome and recommendations of the UN Flash Appeal project. The AG Members may wish to make recommendations and provide comments on follow-up evaluation activities for the project

- (c) **Report of the EWC III Review for Technical Appraisal of Project Proposals;**

Building on the recommendations of the EWC III, the AG will receive a report on the Early Warning Project Portfolio compiled during the EWC III. The secretariat will provide a briefing on the proposals and present a number of options related to improving the quality and revision of proposals viewed as having particular relevance to the IEWP. The Members may wish to provide recommendations on follow-up activities. The AG will receive a status report on projects from the

EWC III Project Portfolio which are currently under implementation. The members may wish to provide further project cycle recommendations which serve as methods to increase collaboration under the IEWP.

4. Coordination of plans and programmes and exchange of views on current activities in the International Early Warning Programme:

[Document IEWP(I)/6, IEWP(I)/7 and IEWP/4]

(a) Report of the Preparatory Meeting of the Interim Advisory Group of the IEWP;

The members may decide after due deliberations to agree to adopt the Report of the Preparatory Meeting (December 1-2, 2006) which contains the draft Terms of Reference (TOR) for the Advisory Group. The Chairman may wish to reach agreement on the TORs and request the PPEW Secretariat to include the TORs as an Annex to the draft Implementation Plan.

(b) IEWP Strategic Plan 2007-2009;

The Advisory Group will have before it the document describing the Implementation Plan 2007-2009. Members will be invited to discuss the strategy, objectives and structure of the plan in terms of the promotion of people-centered early warning activities. The AG may wish to focus on the allocation of responsibilities for the key elements of the Implementation Plan.

(c) Draft PPEW work programme 2007;

The secretariat will provide Information related to the draft PPEW work programme for 2007. The AG Members may wish to make recommendations on activities highlighted by the secretariat as well as emerging issues of relevance to IEWP. The Chairman may wish to solicit the current and future plans of common interest, including consideration of how the future activities of AG Member organizations relate to the draft PPEW biennial work programme for 2008-2009.

5. Means of strengthening further coordination and cooperation in early warning among entities in the Advisory Group:

The AG may wish to agree that its consideration of this item will continue to be very valuable and agree that a regular reporting mechanism be established whereby AG entities provide updated Information to the PPEW secretariat on relevant applications of operational EWS and emerging issues of importance including recommendations arising from key international conferences.

The AG may wish to discuss opportunities and synergies related to the work programme of the UN Office on Outer Space Activities (UNOOSA) and the new UN Platform for Space-based Information for Disaster Management and Emergency Response (SPIDER) initiative. The AG will be briefed on the initiative which among other aspects will provide an excellent inter-agency platform for consultations on issues related to the Group on Earth Observations (GEO). AG members may wish to review and broadly discuss the participation of the entities of the United Nations system in the process of the Group on Earth Observations and GEOSS.

Interested members may wish to provide short briefings on their initiatives related to the IEWP Implementation Plan.

6. Coordination of IEWP issues and submissions for the first session of the ISDR Global Platform for Disaster Reduction.

[Document IEWP(I)/8]

Taking into consideration the interest of the agencies and institutions of the AG the Chairman may wish to hold an open Informal session of the AG during the first session of the ISDR Global Platform

for Disaster Reduction 5-7 June 2007 in Geneva. The Chairman may wish to request the PPEW secretariat to prepare and circulate an agenda for the Informal session which could take place immediately before the opening of the Global Platform session. At that time the AG members may wish to consider preparing for discussions during the Global Platform session and to refine the agenda for the second session of the IEWP as necessary.

(a) Status of the report of the UN Secretary-General to the sixty-second session of the GA on the subject of a global early warning system;

At its Sixty-first session the General Assembly requested a report on the result of the Global Survey of Early Warning Systems, including his recommendations on how to address associated technical, financial and organizational gaps and needs (A/61/229). The PPEW secretariat will provide additional information and review previous SG reports and requests related to the Global Survey of Early Warning Systems. The AG may wish to provide recommendations on the structure or outline of the SG report and brief the members on any preparatory work carried out to complete the draft version of the report.

The SG draft report, which may include contributions received from organizations of the United Nations and build upon recommendations from the EWC III Global Survey of EWS, will be forwarded to AG Members for review before the first session of the Global Platform in June 2007.

7. Matters related to public outreach, communications strategy and information exchange to promote early warning.

[Document IEWP(I)/9]

(a) Report on streamlining work related to PPEW communications and public outreach;

The AG may wish to provide advice on the secretariat's report on streamlining external communications and how to better target the public and private sector through making external communications more efficient. The report suggests to implement a full redesign of PPEW's visual identity and to reposition the website. The AG may wish to consider further recommendations which take into consideration an overall strategy to direct PPEW advocacy focus in line with the General Assembly Committee on Information in its report of the 28th session (A/61/21).

The AG may wish to consider that in order to redesign, reposition and populate the PPEW web pages; United Nations entities should provide the secretariat with information on links to relevant web resources that could be included in the online inventory of early warning systems. The AG may also wish to request the PPEW secretariat to review and report on the status of the online inventory of early warning systems at its second meeting under the agenda item on public outreach and information exchange to promote early warning.

The secretariat will brief the AG on efforts to further develop public outreach materials, build a communications strategy and promote information exchange in both the public and private sectors.

Members may wish to advise on additional actions by the Coordinator in view of the IEWP Strategic Plan [IEWP(I)/7] and the secretariat's work programme [IEWP(I)/4]. The AG may wish to make recommendations and provide advice to the PPEW secretariat regarding opportunities to update databases, upgrade the newsletter, further develop the website and prepare outreach materials and publications.

The Chairman may also wish to invite Members to consider ways and means to update and enhance the inventory of EWS in collaboration with the AG Members thereby increasing reference to the database by policy makers, end-users and providers of technology who would be implementing, or are planning to implement, actions called for in the IEWP Strategic Plan.

8. Dates and venues of the second, third and fourth sessions of the IEWP Advisory Group.

The AG may wish to confirm the dates and venues of the second, third and fourth Advisory Group Sessions. The AG may also wish to consider and decide on the financial resources to organize and convene the second session or Informal sessions associated with meetings of the Global Platform for Disaster Reduction.

9. Other business.

If time permits, additional matters that may come to the attention of the Advisory Group will be discussed.

10. Recommendations and report of the Advisory Group.

The AG may wish to consider and propose recommendations accordingly. Noting the 15 April 2007 deadline for documents to be submitted for the first session of the Global Platform., a report on the proceedings shall be prepared by the Coordinator of the PPEW and shall be circulated to all Members as soon as possible. The AG may also give guidance to the Coordinator of the PPEW on routine or non-controversial matters not having financial implications. This guidance will be included in the report of the session.

In order for future recommendations by AG members to be considered, the Chairman may wish to adopt the following procedures:

In relation to the Provisional Agenda, Members may wish to submit proposals to the Coordinator for circulation to all Members not less than two weeks prior to a session of the IEWP. Each proposal should contain three elements: the subject, the purpose and the proposed action, including any financial implications. The Chairman may wish to invite AG members to agree on the agenda and indicative schedule for the second meeting of the IEWP.

The Chairman may also wish to request entities represented in the Advisory Group to submit Information to PPEW secretariat following two general requirements: the Information should be on major, new initiatives related to the IEWP and/or on activities that involve coordination and cooperation by two or more United Nations entities in the promotion of IEWP activities.

11. Closing of the session.

Following any final statements by AG members or observers, the Chairperson will close the First Session of the IEWP.